## Faulkner's Ranch Field Trip Policies and Payment Information

- 1. A total of 18 paying participants (\$144 minimum) is required to book a Field Trip.
- 2. Each Scarecrow Tour Guide can lead up to 30 students maximum with room to accommodate up to 45 total people (students, parents, teachers combined). There are 5 available Scarecrows per Tour Time to accommodate larger groups.
- 3. Field Trip cost is \$8.00 per person plus tax if applicable. You can email your tax exempt form through your "Gather Here" online Event Portal, mail, or bring with you.
- 4. One Free Teacher or Paid Staff is permitted per every 10 students. All other Teachers and Paid Staff will need to pay.
- 5. 5 business days before your field trip your final count of all participants is due. Please break it down by # students, # teachers, # of parents, followed by total # of people. You can email message through your Event Portal or give us a call with final numbers.
- 6. Upon receipt of your final count we will update your Event Portal where you can see and pay your final balance due.
- 7. Payment is due in full at least 24 hours before your scheduled field trip. You can pay with credit card through your Event Portal or by phone. You can pay with cash, check, or credit card in advance at the Ranch Mon. Fri. Between 10am and 6pm.
- 8. We do not take purchase orders.
- 9. One payment for students, teachers, and parents is preferred. If any aspect of our payment policy conflicts with your school policy please contact us.
- 10.In the event that you are unable to use all tickets purchased, you will receive a weekday pass and pie pumpkin for each unused ticket.
- 11. No refunds.
- 12. In the event of light rain and scattered showers we can provide a modified tour. If the weather is severe, we will try first to reschedule your visit. If rescheduling is not an option it may be possible for a Scarecrow to visit your school with a story presentation, pumpkins, and passes to come back to the Ranch by Oct. 31st.

Thank you kindly!